

**ORCHARD PARK CENTRAL SCHOOL DISTRICT
TRANSPORTATION DEPARTMENT
2240 Southwestern Blvd., West Seneca, NY 14224
(716) 209-6237**

**REQUEST FOR TRANSPORTATION TO A NON-PUBLIC SCHOOL FOR THE
2019-2020 SCHOOL YEAR**

New York State School Law requires that a written request be made EACH YEAR for transportation to a non-public school. The parent/guardian, prior to **April 1** of the upcoming school year, must submit this request to the Orchard Park Central School District Transportation Department. The only exception is when families move into the district after April 1 in which case the request must be made within 30 days after establishing residency within the district. If the child's home residence is beyond 15 miles from the school of request, please contact the transportation office at 209-6237.

Please complete the following form and fax (716-209-8140) email (jhaier@opschools.org) or mail form to the address above.

Date of Request _____

Requesting Transportation to : _____
(name and address of school)

If the form is being submitted after April 1 indicate why: _____

Student Last Name Student First Name Middle Initial

Grade Date of Birth

Students Street Address City State Zip

Parent/Guardian #1 Name Parent/Guardain #2 Name

Parent/Guardian #1 Cell Parent/Guardian #2 Cell Home Phone #

Emergency Contact Name Emergency Contact Cell

Requesting Transportation to begin on: _____

Transportation Needs: AM PM BOTH

Parent/Guardian Signature

1. Please request from your school of attendance that a school calendar be sent to the Orchard Park Central School District at the address above or via fax 209-8140.
2. All Kindergarten registrations require completion of the registration process with the Central Registrar. For more information please contact Amanda Alba at 209-6325.