

# ST MARY'S ELEMENTARY SCHOOL

2 St. Mary's Hill  
Lancaster, NY 10486-2033  
www.smeschool.com

Phone: (716) 683-2112

Fax: (716) 683-2134

*"...visible examples of gospel living"*

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## MEMO

**TO: Pre-K Parents**  
**FROM: Mrs. Kwitowski, Principal**  
**RE: Potty training and toileting**

Dear Parents:

Thank you for choosing St. Mary's Elementary School Pre-K program for your child. We are happy to have you in our school community.

I would like to take a moment to inform you of our policy regarding potty training and using the toilet independently. Please understand that your child needs to be completely potty trained and independent in the bathroom upon registration.

While we understand that occasional or sporadic "accidents" do occur, your child will have to be able to clean themselves as our teachers and nurse are not permitted to assist children in toileting. Therefore, your child needs to be 100% potty trained and independent in the bathroom to attend school. Students are not permitted to wear pull-up pants at any time.

Please be sure that we have current contact information for persons to call in the case of an accident. Our policy is that an identified family member will be called to assist the child in cleaning and changing clothes as necessary.

Thank you for your cooperation and understanding of this important matter.