

ST. MARY'S ELEMENTARY SCHOOL
2 St. Mary's Hill
Lancaster, NY 14086-2033
www.smeschool.com



"...visible examples of Gospel living"

St. Mary's Elementary School Tuition Assistance Program 2018-2019 Application Instructions

A donation from The Galasso Foundation provides funding for tuition assistance. In the administration of this funding, SME wishes to extend the sincere goodwill of the donor to anyone who is in need of assistance. This is done humbly, and with respect, in keeping with our mission of living out the Gospel values, especially of serving one another. We are all members of the Body of Christ, and as such, SME wishes to promote a level of community allowing both independence and interdependence. When we are able to give support to others, we do so. When we are in need, we accept the help that others give us. All of this is done with the realization that all we each have and call our own is really a gift.

Given these resources, the following guidelines will be used to establish the determination of tuition assistance:

1. St. Mary's Elementary School families with students attending K - 8 who receive the parishioner rate on their tuition contact and are members in good standing in terms of financial support and attendance at their home parish may apply for tuition assistance.
2. A letter must be written stating why assistance is needed, what can presently be afforded, and the duration assistance is needed during the current tuition year.
3. The family applying for tuition assistance must be contracted for the Parishioner Rate for their tuition option.
4. A Monthly Family Expense Sheet will need to be submitted with current copies of back up documentation for the items listed. This includes a copy of your 2017 income tax report, (2) most recent pay stubs and current bank statements. Salary scales upon which eligibility for free and reduced lunches are based will be used as guidelines, in part, to determine eligibility for tuition assistance.
5. Send all the items described above in a sealed envelope to Mrs. Nancy Jezuit, Director of Student Affairs. You will be notified of the decision after an award determination has been made. Please contact Nancy Jezuit at 683-2112 ext.121 or at jezuitn@smeschool.com for further information.

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Phone: (716) 683-2112
Fax: (716) 683-2134
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Tuition 2018-2019 Assistance Request (Confidential Material) Monthly Family Expense Report

Name: _____

Please Print

Budget Item		Monthly Expense	
Mortgage / Rent:		\$	
Utilities:		\$	
Gas		\$	
Electric		\$	
Water		\$	
Cable		\$	
Internet		\$	
HEAP Eligible	<table border="1" style="display: inline-table; vertical-align: middle;"> <tr> <td style="text-align: center;">Yes / No</td> </tr> </table> (circle one)	Yes / No	
Yes / No			
Groceries:		\$	
Food Stamp Eligible	<table border="1" style="display: inline-table; vertical-align: middle;"> <tr> <td style="text-align: center;">Yes / No</td> </tr> </table> (circle one)	Yes / No	
Yes / No			
Phone:			
Landline		\$	
Mobile		\$	
Education:		\$	
Automobile Expense (car payment and insurance):		\$	
Clothing:		\$	
Church and Charitable Gifts:		\$	
Medical / Dental:		\$	
Insurance:			
Home		\$	
Health		\$	
Life		\$	
Savings:		\$	
Entertainment:			
Travel		\$	
Dining		\$	
Movies		\$	
Etc...		\$	
Other:		\$	
Total Expenses:		\$	

Signature: _____ Date: _____