

# ST MARY'S ELEMENTARY SCHOOL

2 St. Mary's Hill  
Lancaster, NY 10486-2033  
www.smeschool.com

Phone: (716) 683-2112

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*"...visible examples of gospel living"*

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Dear Parents,

Thank you for considering St. Mary's Elementary and choosing Catholic Education for your child! You truly are making a wise investment and we thank you for doing so. Families of all faiths who have chosen Catholic Education have discovered outstanding academics, leadership, and spiritual guidance for their children. St. Mary's is a Christ-centered school focused on nurturing academic excellence, Christian character, and service to others. It is our mission to educate your child to reach his or her full potential in an atmosphere rooted in Catholic tradition and Gospel values.

Please return all forms and Commitment fee as soon as possible. A waiting list will be established when a grade reaches its maximum enrollment. Vacancies will be filled according to placement on that list. Everyone is considered as of the date when all forms and Commitment fee have been submitted. The Commitment Fee is non-refundable unless we are unable to accommodate a student in a specific grade. Students registering for Kindergarten must be 5 years old on or before December 1, 2017.

A Verification of Parish Membership form, CTGP, needs to be completed if you are members of a parish without a school.

Below is a list of all other required forms for registration.

- \_\_\_\_\_ Original Birth Certificate
- \_\_\_\_\_ Proof of Residency (**2 mailed items to your residence with your name and address on it**)
- \_\_\_\_\_ Record Request Form (required for new students entering grades 1-8 only)
- \_\_\_\_\_ Registration Form
- \_\_\_\_\_ Textbook Request Form
- \_\_\_\_\_ Tuition Payment Contract
- \_\_\_\_\_ CTGP Form
- \_\_\_\_\_ Publicity Release Permission Form
- \_\_\_\_\_ Service Hours Recommendation List
- \_\_\_\_\_ Health Authorization Form
- \_\_\_\_\_ Uniform Policy Form

The following Commitment fee is required at the time of registration. This fee includes the registration fee, book, and technology fees, HSA dues, and misc. classroom supplies (disinfecting wipes, box of tissues, hand sanitizer, ream of paper, and a Note from Home Pad).

- \_\_\_\_\_ \$250 for one student Commitment Fee
- \_\_\_\_\_ \$425 for two students Commitment Fee
- \_\_\_\_\_ \$550 for three or more students Commitment Fee

**EARLY REGISTRATION DISCOUNT OF \$50 PER FAMILY IF REGISTERED BY MARCH 15, 2017**

Sincerely,

Mrs. Kim Kwitowski, Principal