

# ST MARY'S ELEMENTARY SCHOOL

2 St. Mary's Hill  
Lancaster, NY 10486-2033  
www.smeschool.com

Phone: (716) 683-2112  
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*"...visible examples of gospel living"*

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Dear Parents,

Thank you for your interest in returning to St. Mary's Elementary and choosing Catholic Education for your child! You truly are making a wise investment and we thank you for doing so. We look forward to continuing to learn and grow with your family.

Completed Re-Registration packets are due by April 15, 2017. It is very important that all forms and fees are returned as soon as possible, but no later than April 15<sup>th</sup>. Re-Registration after the April 15, 2017 deadline **DOES NOT** necessarily guarantee placement for your child next year. Re-registration is considered complete as of the date when all forms and fees are received. The same re-registration form can be used for all returning students in first through eighth grade.

A Verification of Parish Membership form, CTGP, needs to be completed if you are members of a parish without a school.

Below is a list of all other required forms for registration.

\_\_\_\_\_ Proof of Residency (**2 mailed items to your residence with your name and address on it**).

\_\_\_\_\_ Re-Registration Form

\_\_\_\_\_ Textbook Request Form

\_\_\_\_\_ Tuition Payment Contract

\_\_\_\_\_ CTGP Form if applicable

\_\_\_\_\_ Publicity Release Permission Form

\_\_\_\_\_ Service Hours Recommendation List

\_\_\_\_\_ Health Authorization Form

\_\_\_\_\_ Uniform Policy Form

**The following fee is required at the time of registration. This fee includes the registration, book, and technology fees, HSA dues, and misc. classroom supplies (disinfecting wipes, box of tissues, hand sanitizer, ream of paper, and a Note from Pad).**

\_\_\_\_\_ \$250 One Student Rate Commitment Fee

\_\_\_\_\_ \$425 Two Student Rate Commitment Fee

\_\_\_\_\_ \$550 three or more Students Rate Commitment Fee

**EARLY REGISTRATION DISCOUNT OF \$50 PER FAMILY IF REGISTERED BY MARCH 15, 2017**

Thank you for being a member of our school family.

Sincerely,

Mrs. Kwitowski, Principal

1/24/2017