

## The SME Athletic Advisory Committee

### Mission Statement:

The mission of the SME athletic advisory committee(AAC) is to oversee all aspects of the extracurricular sports program in order to promote the religious, social, and athletic development of SME students. To accomplish this Mission, the committee will seek to facilitate effective communication between and among the school, parents and students, and all Parish organizations.

### AAC Description:

The AAC consists of the SME principal, the athletic coordinator, parents, and coaches who represent the SME Athletic program. The AAC will be led by a chairperson and a vice-chairperson ( the athletic coordinator). The AAC member term is indefinite but a member may relinquish their tenure at any time. Upon the need for a new member, an announcement for the position will be made via the school newsletter. The AAC will choose a member from the pool of applicants. A commitment of 2 years is required for new members.

The AAC will discuss issues brought before the committee and make the decisions upon a majority vote. These decisions will become policy and enforced by the AAC, the principal, and the athletic coordinator. The committee must reach a consensus on all decisions and policies. All members must support the decisions of the committee.

Committee meetings are held on the first Monday of each month except July.

### AAC Roles and Responsibilities:

**Principal:** The principal advises the committee on the feasibility of the AAC actions. The Principal acts as liaison between the AAC and the other school and parish organizations and program directors. The Principal maintains the right to make final decisions concerning the SME athletic program.

### Chairperson:

The chairperson of the athletic advisory committee will lead and direct each meeting and will be responsible for meeting agendas. The chairperson and vice-chairperson will review any issue form submitted by the SME community and decide whether an issue should be discussed by the AAC. The chairperson may also interview persons or research ideas prior to a meeting so that information can be gathered and presented to the AAC for debate and discussion.

Vice chairperson:

The athletic coordinator is the vice chairperson of the AAC. In the absence of the AAC chairperson the athletic coordinator will lead AAC meetings. The athletic coordinator will be an active participant in the AAC meetings. The athletic coordinator is responsible for the coordination of the day-to-day needs of the SME athletic community. These activities include but are not limited to sign ups, administering protocol to coaches, and enforcing policy set by the AAC.

Committee members:

Committee members are required to represent their stakeholder group and not personal interests. AAC members may be asked to relinquish their membership to the committee if they are absent from more than three meetings in one school year.