

ST. MARY'S ELEMENTARY SCHOOL

2 St. Mary's Hill
Lancaster, NY 14086-2033
www.smeschool.com



Dear Parents,

Thank you for considering St. Mary's Elementary and choosing Catholic Education for your child! You truly are making a wise investment and we thank you for doing so. Families of all faiths who have chosen Catholic Education have discovered outstanding academics, leadership, and spiritual guidance for their children. St. Mary's is a Christ-centered school focused on nurturing academic excellence, Christian character, and service to others. It is our mission to educate your child to reach his or her full potential in an atmosphere rooted in Catholic tradition and Gospel values.

Please return all forms and Commitment fee as soon as possible. A waiting list will be established when a grade reaches its maximum enrollment. Vacancies will be filled according to placement on that list. Everyone is considered as of the date when all forms and Commitment fee have been submitted. The Commitment Fee is non-refundable unless we are unable to accommodate a student in a specific grade. Students registering for Kindergarten must be 5 years old on or before December 1, 2016.

A Verification of Parish Membership form, CTGP, needs to be completed if you are members of a parish without a school.

Below is a list of all other required forms for registration.

- _____ Original Birth Certificate
- _____ Proof of Residency (**2 mailed items with your name and address on it**)
- _____ Record Request Form
- _____ Registration Form
- _____ Textbook Request Form
- _____ Tuition Payment Contract
- _____ CTGP Form
- _____ Publicity Release Permission Form
- _____ Service Hours List

The following Commitment fee is required at the time of registration. This fee includes the registration fee, book fee, technology fee, HSA dues, and misc. classroom supplies (disinfecting wipes, box of tissues, hand sanitizer, ream of paper, and a Note From Home Pad).

_____ \$250 for one student (**\$200 if re-registered and paid by April 15, 2016**)

_____ \$425 for two students (**\$325 if re-registered and paid by April 15, 2016**)

MAXIMUM DISCOUNT FOR THREE OR MORE STUDENTS IS \$150 PER FAMILY

_____ \$550 for three or more students (**\$400 if re-registered and paid by April 15, 2016**)

Sincerely,

Mrs. Lauren Murkin, Principal

02/12/16